

Guesthouses, Lodges and B&Bs

Make your booking system work with your accounting package to give you up-to-date financial reports.

- Are you confident that all the deposits from your guests are recorded on Nightsbridge and that they correspond with what is on Xero and in your bank account?
- Do you have adequate reserves for the advanced deposits in case of cancellations?
- Are you paying too much VAT and, ultimately, too much tax?
- How confident are you that all your income streams are accounted for in your accounting package?
- Do you have a proper payroll system to ensure compliance at all levels?



GET IN TOUCH

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Who we are

I am Lize; I have a BCom Accounting degree and have many, many years of experience in bookkeeping for various industries. Having run an inbound tour operation business a few years ago, my favourite industry is and will always be tourism, guesthouses, lodges and B&Bs. I have an intense passion for it, especially living in Knysna, the (in my opinion) tourism capital of the Garden Route. But with cloud-based systems, we are most assuredly not limited to Knysna and surrounds!

I got involved with SRFS in July 2021 and immediately felt at home. This company is not just any company – we become like family and genuinely care for our clients and love to see them thrive – doing what they love, growing their businesses, obviously making money, providing services, while we provide the support and back-office functions. We are really an extension of your business, helping you grow and providing you with insight and advice as we get to know you and your business.



What this package can do for you

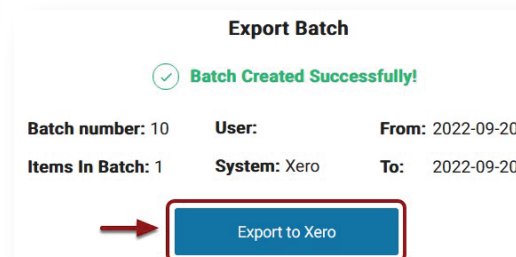
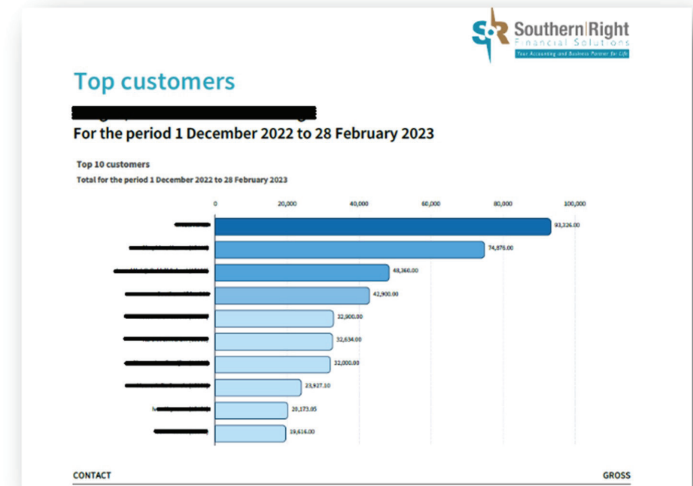
Each establishment is different, and the level of expectation, experience and expertise present plays a big role! We tailor the package and integration to suit you and your needs by starting with an in-depth interview and scrutiny of the systems you have in place. This enables us to make suggestions for the way forward and to best support you!

We can help you clean up your booking system by providing you with up-to-date information and reports and helping you in the growth and marketing of your establishment. With Hubdoc, we help you keep tabs on expenses, and show you ways to reduce wastage and losses, and, as an added bonus, all your documents are saved online in one spot. You can add expense slips on the go with the Hubdoc personal app, reducing those nagging questions and queries from your accountant about paperwork.



With the integration of Nightsbridge and other property management systems into Xero, a cloud-based accounting program, we can make sure that all payments from guests go to the right bookings. You have access at any time to your financial records, as management and other reports are available with the click of a button.

We can assist you in setting up your exports, mapping your stock items on Nightsbridge to Xero, and mapping your clients to your debtors to keep track of your tour operators' invoices. We can also help you get the word out about your business to operators you haven't talked to in a while. Reports on Xero will assist in listing your top 10 best (or worst) customers.



During setup, you can choose whether you want your invoices to be sent to Xero as "awaiting payment" or as "drafts" that you can approve after making sure all the details are correct.



We will set up your chart of accounts and reports to suit every individual need. The following is what we've recently done for a client, but there are many more reports to tailor-make on Xero.

Profit and Loss	
For the x months ended 31 January 2023	
Account	
Trading Income	
Income - Accommodation	
Income - Restaurant Turnover	
Income - Functions, Events and Venue Hire	
Income - Weddings	
Income - Guest Breakfasts	
Income - Guest Dinners	
Income - Activities	
Interest Income	
Total Trading Income	0.00
Cost of Sales	
Cost of Sales - Accommodation	
Cost of Sales - Beverages	
Cost of sales - Food	
Cost of Sales - Function & Wedding Costs	
Cost of Sales - Guest breakfasts	
Cost of Sales - Guest Dinners	
Cost of Sales - Commission paid	
Cost of Sales - Guest Amenities & Gifts	
Total Cost of Sales	0.00
Gross Profit	0.00
Operating Expenses	
Admin Expenses	
Admin - Accounting Fees	
Admin - Bank Charges	
Admin - Motor Vehicle Expenses - Repairs & Maintenance	
Admin - Motor Vehicles - Fuel and Oil	
Admin - Postage & Freight	
Admin - Printing & Stationery	
Admin - Salaries & Wages	
Admin - Telephone & Internet	
Total Admin Expenses	0.00
Marketing Expenses	
MKT - Entertainment	
MKT - Marketing & Promotions	
MKT - Online & Other Advertising	
MKT - Subscriptions (Guest Revue, Magazines etc)	
Total Marketing Expenses	0.00
Overhead Expenses	
Overheads - Insurance	
Overheads - Interest Paid	
Total Overhead Expenses	0.00
Repairs and Maintenance	
R&M - Buildings	
R&M - Electrical	
R&M - Plumbing & Heating	
R&M - Pools and Garden	
Total Repairs and Maintenance	0.00
Room Expenses	
Rooms - Cleaning & Laundry	
Rooms - Decor	
Rooms - Staff Uniforms	
Total Room Expenses	0.00
Utilities	
Utilities - Electricity & Water	
Utilities - Gas and Fire wood	
Total Utilities	0.00
Admin - Owner Drawings	
Admin - Owner Drawings	
Total Operating Expenses	0.00
Net Profit	0.00

During the world-wide pandemic of COVID-19, many small business owners like myself could not afford employment and high staff costs. Many functions and responsibilities had to be taken over by the owner itself. One of these functions was the accounting and booking part.

The Nightsbridge and Xero integration was like a "5-star integration for dummies" - I felt truly empowered as a business owner who has never been responsible for the financial side of the business but now knows exactly what is happening on a daily basis.

The cross-referencing with the accountants is great, as is the fact that I can access anything from anywhere. Huge shout out to Southern Right Financial Solutions and Nightsbridge for this assistance to grow my business.

Elmay Bouwer
Blackwaters River Lodge



“ Since 2020, we've used SRFS's accounting services, and we're impressed by how professional and caring they are. SRFS not only understands finance; they also understand the people they work for.

They have tailor-made a financial service for us and are always bringing in up-to-date, accessible technology that makes our month-to-month and year-end systems seamless. Our Bookkeeping Manager, Lize van Loggerenberg, makes the whole process seem simple, with hands-on guidance, great patience, and a real understanding of what is needed for our company. She is always at hand and offers us unstinting service and advice.

Jo Melton Butler
Hog Hollow Country Lodge

The choice is yours!

You can even choose how involved you would like us to be: assisting with the day-to-day exporting and bookkeeping, once or twice a week, or only the occasional VAT reconciliations.

Please get in touch with us right away if you'd like to set up an in-depth interview so we can look into your systems and find out what you need.

From there, we will be able to arrange a detailed quote to fit your budget.

